



In the Council Chambers and Via Zoom at 525 San Anselmo Avenue, San Anselmo, CA 94960
Vice Mayor Walker: 209 Magazine St New Orleans, LA USA

Town Council Agenda

Tuesday, June 9, 2026

7:00 PM

Meeting held In-Person and via Zoom:

<https://us02web.zoom.us/j/88514386092>

Or Telephone: +1 669 900 6833 | Webinar ID: 885 1438 6092

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@sananselmo.gov or eComments on the Agendas and Meeting webpage before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, use the Raise Hand function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your electronic device.

For landline phones, Raise Hand to be recognized with *9

Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The Town Council's regular meeting will not be cancelled if any technical problems occur during the meeting.

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it

determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Special Presentation. There are No Special Presentations.

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

1.1 Approve the Draft minutes of the Regular Meeting of May 26, 2026

[Staff Report \(DOC\)](#)

[Attachment 1- Draft Minutes of the May 26, 2026 Regular Town Council Meeting \(DOC\)](#)

1.2 Adopt a Resolution Calling an Election to fill two seats on the San Anselmo Town Council, one seat for Town Clerk, and one seat for Town Treasurer to be Held and Consolidated with the General Municipal Election scheduled for November 3, 2026, and requesting that the Marin County Registrar of Voters Conduct the Election

[Staff Report \(DOC\)](#)

[Attachment 1- Draft Resolution \(DOC\)](#)

1.3

Adopt Resolutions Establishing Town of San Anselmo 2026-2027 Tax Rates for Municipal Services Tax, Pension Override Tax, Measure G Debt Service Tax, Special Library Services Tax, and Ross Valley Paramedic Tax; and finding the Council's actions exempt from the California Environmental Quality Act

[Staff Report \(DOCX\)](#)

[Attachment 1 2026-2027 Municipal Services Tax Resolution \(DOC\)](#)

[Attachment 2 2026-2027 Pension Override Resolution \(DOC\)](#)

[Attachment 3 2026-2027 Measure G Resolution \(DOC\)](#)

[Attachment 4 2026-2027 Library Tax Resolution \(DOC\)](#)

[Attachment 5 2026-2027 RVPA Resolution \(DOCX\)](#)

1.4 Receive and File the Community Development Department FY 2025–26 Q3 Report (January-March). Receiving this report is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code §21065)

[Staff Report \(DOC\)](#)

1.5 Approve the Professional Services Agreement for Town's Provision of Financial and Treasurer Services to the Marin Wildfire Prevention Authority

[Staff Report \(DOCX\)](#)

[Attachment 1 Professional Services Agreement for Financial Services with MWPA \(DOCX\)](#)

- 1.6** Accept the Library Roof/HVAC and Interior Refresh Project and Authorize Staff to File a Notice of Completion

[Staff Report \(DOC\)](#)

- 1.7** Receive and File Report of Checks Issued, May 2026

[Staff Report \(DOCX\)](#)

[Attachment 1 Check Report May 2026 \(PDF\)](#)

2. Council Business Items:

In general, the following procedural order applies to items of business:

- Presentation
- Town Council questions
- PUBLIC COMMENT – limited to 3 minutes/person
- Town Council discussion/action

- 2.1** Adopt Resolution Calling and Giving Notice of the Holding of an Election to be Held on November 3, 2026 and Requesting the Board of Supervisors of the County of Marin to Consolidate said Election; and authorize the Town Clerk or their duly authorized officers and agency to carry out all the necessary procedures for said election submitting to the voters the question regarding the Ross Valley Paramedic Authority Four-Year Special Parcel Tax for the Tax Cycle 2027-2031.

[Staff Report \(DOC\)](#)

[Attachment 1 - San Anselmo Draft Resolution RVPA Tax and Exhibit \(PDF\)](#)

[Presentation \(PDF\)](#)

- 2.2** Receive the Proposed Draft Fiscal Year 2026-2027 Town Budget and Workplan and Provide Feedback on the Proposed Draft FY 2026-27 Budget. The Council's discussion and acceptance of this item is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

[Staff Report \(DOCX\)](#)

[Attachment 1 Proposed 2026-2027 Budget and Workplan \(PDF\)](#)

[Attachment 2 Five-Year General Fund Financial Forecast \(PDF\)](#)

[Public Comment- Saunders \(PDF\)](#)

[Public Comment- Saunders 2 \(PDF\)](#)

[Public Comment- Saunders 3 \(PDF\)](#)

[Public Comment- Kamerick \(PDF\)](#)

- 2.3** Receive an Introduction of the Proposed General Fund Reserve Policy and Provide Direction on the Proposed General Fund Reserve Policy. The Council's discussion of the General Fund Reserve Policy is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

[Staff Report \(DOCX\)](#)

[Attachment 1 Resolution 4474 \(PDF\)](#)

[Attachment 2 Proposed General Fund Reserve Policy \(DOCX\)](#)

- 2.4** Receive Introduction of Artificial Intelligence (AI) Acceptable Use Policy and Provide Direction on the Proposed AI Acceptable Use Policy. The Council's discussion of the AI Use Policy is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

[Staff Report \(DOCX\)](#)

[Attachment 1 Draft Artificial Intelligence \(AI\) Use Policy \(DOCX\)](#)

Public Hearing:

2.5

Accept and File the Annual Report on Staff Vacancies, Recruitment and Retention Efforts as Required Under AB 2561. The Council's discussion and approval of this report is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code §21065).

[Staff Report \(DOCX\)](#)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@sananselmo.gov. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is June 23, 2026.

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(415) 258-4691

Town Council
Steve Burdo, Mayor
Chantel Walker, Vice Mayor
Yoav Schlesinger, Councilmember

Eileen Burke, Councilmember
Tarrell Kullaway, Councilmember

Staff

David Donery, Town Manager
Linda Kenton, Assistant Town Manager / Town Librarian
Jeff Zuba, Finance and Admin Services Director
Megan Holt Acevedo, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Community Development Director
Sean Condry, Public Works Director
Mattie O'Grady, Community Services Director
Mike Norton, Chief of Police
Dan Mahoney, Fire Chief

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.